

# Saxony Square Kingsley Hall HOA

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## ARCHITECTURAL CHANGE REQUEST

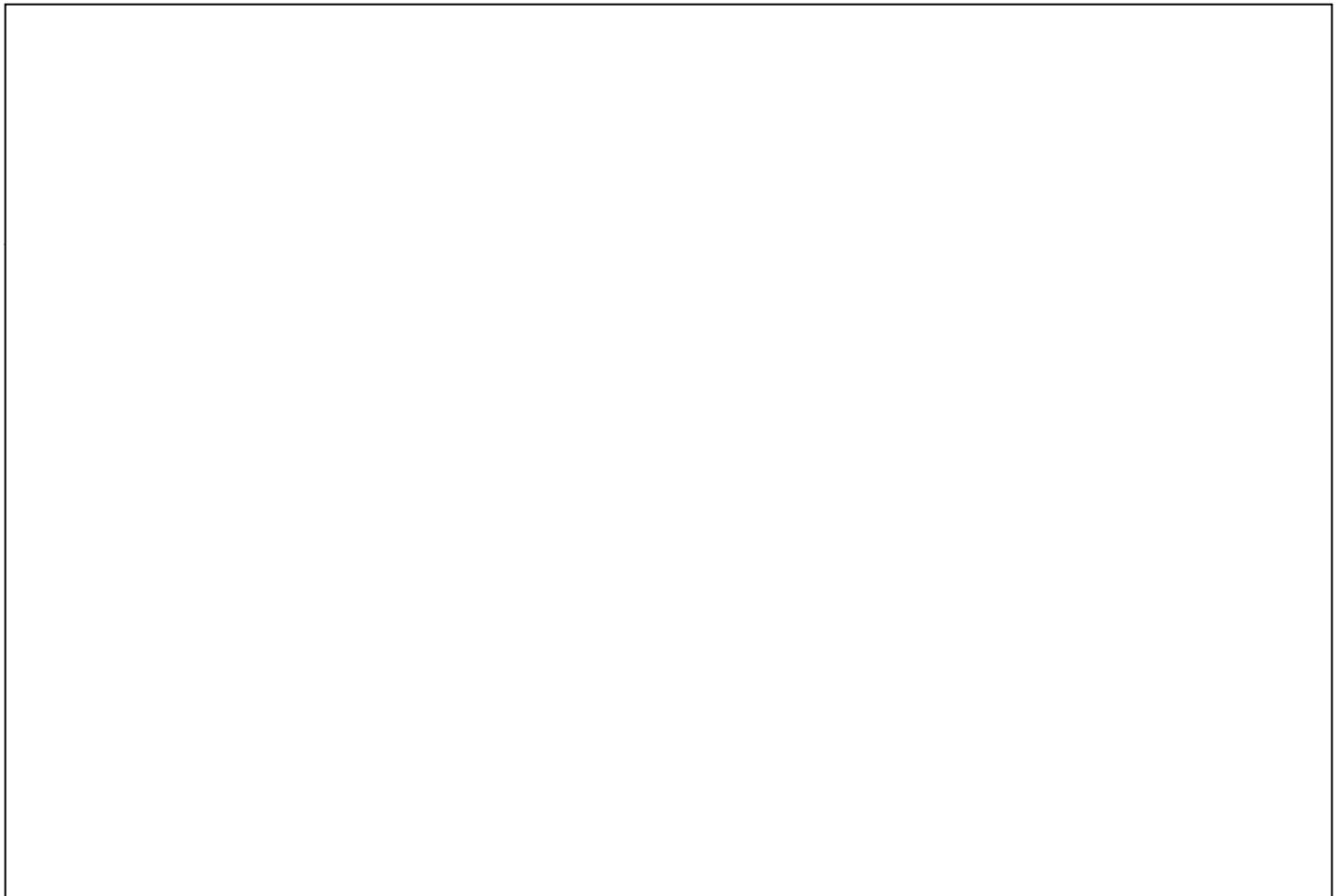
UNIT ADDRESS: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

NAME: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_

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DAYTIME PHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

*Draw proposed changes or modifications below. Provide a plan view (looking down) and a side view, if applicable.*



The changes requested ARE NOT authorized until this request is approved by the Architectural Control Committee. **DO NOT PROCEED WITH WORK UNTIL APPROVED IN WRITING!!**

Provide a detailed written description of the proposed alteration. This includes all that are applicable: colors, materials, styles, measurements, plat of property lines, sample(s), and picture(s).

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The changes as proposed shall meet any and all codes, permits or other requirements deemed necessary by County, State, or other governmental Authority. I will be responsible for complying with all licenses, permits or code provisions required by law.

\_\_\_\_\_  
Unit Owner's Signature

\_\_\_\_\_  
Date

AFTER SIGNING, SUBMIT TO PROCOM FOR APPROVAL BY THE ARCHITECTURAL CONTROL COMMITTEE.

**DISPOSITION:**

APPROVED

DENIED

APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

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**The Association is not responsible for permits, licenses or any other requirements controlled by any governmental authority.**

\_\_\_\_\_  
Chairman, Architectural Committee

\_\_\_\_\_  
Date

**MAIL TO:**

Saxony Square/Kingsley Hall HOA  
c/o ProCom  
400 Serendipity Drive, Millersville, MD 21108

Email: [SHardy@procomgt.com](mailto:SHardy@procomgt.com)  
Fax: 410.721.4854