

**SAXONY SQUARE AND KINGSLEY HALL  
HOMEOWNERS ASSOCIATION INC. PARKING POLICY  
REVISED: 2022**

I. Parking Rules and Regulations

- A. A resident\* shall operate his or her vehicle in a safe, prudent, and reasonable manner so as not to endanger the life, limbs and/or property of others.
- B. A resident\* operating a vehicle shall yield the right-of-way to pedestrians on walkways and crosswalks and stop at all stop signs located within the community.
- C. No resident\* shall stop or park his or her vehicle on any roadway in such a manner that may impede or slow the flow of traffic on such a roadway throughout the community and most notably on main thoroughways into the community.
- D. Residents\* are **not** to park or idle their vehicle next to any Yellow painted curb.
- E. All residents are strongly encouraged to utilize their garages and/or driveway/apron.
- F. A resident\* shall park his or her vehicle on his or her driveway/apron with the following exceptions:
  - 1. Vehicle must fit completely on the driveway/apron (ALL four (4) tires on the apron).
  - 2. No part of the vehicle shall intrude into the roadway.
  - 3. No resident shall park his or her vehicle in such a manner (even if the vehicle fits) as to interfere with an adjacent (or across from) driveway/apron within the community while parked.
- G. All residents, who are current on their Saxony Square/Kingsley Hall dues, will be issued ONE (1) visitor's parking permit for use in the common area parking within the neighborhood.
  - 1. Parking permits will be issued, in person, every other year. All residents will be informed in advance of the implementation OR distribution (whichever is later).
    - a. If a resident cannot make the pickup date(s), the resident can request and pay for the parking permit to be mailed to them via priority mail or;
    - b. The resident can arrange to pick up, if applicable, their parking permit at the management company located at the following address:

ProCom  
400 Serendipity Drive  
Millersville, MD 21108  
(410) 721-0777

2. Parking permits are only required in overflow parking spaces. Car(s) parked in resident driveways do not require parking permits.
    - a. Parking permits are required to be displayed on the following days/times or your vehicle is subject to towing:  
Sunday - Saturday: 9 PM - 7 AM EST
  3. If a resident loses their parking permit (for any reason), there will be a \$125 replacement fee for a new permit.
    - a. To retrieve the replacement permit, the resident can either request (and pay) for the parking permit to be mailed to them or the resident can arrange to pick up, if applicable, the permit at the management office.
    - b. The lost permit will be marked as invalid and shall not be utilized anywhere in the community, even if found.
  4. The users of handicap parking spaces must have both the handicap and resident parking permits visible during the parking enforcement day/times.
- H. Residents\* shall use all overflow-parking spaces located within the community on a first come, first serve basis.
1. No vehicle shall occupy more than one space, have wheels on parking space lines or otherwise deny another vehicle the ability to park in an open and available space.
- I. No vehicle may occupy the same common parking space for more than three (3) consecutive days or 72 hours.
- J. Residents\* shall obey all posted traffic signs and signals located within the community.
1. No resident shall stop or park (only in the case of just picking up mail would this be exempted) his or her vehicle on any roadway where the curb is painted Yellow, in front of community mailboxes, or designated as a fire lane. (and as stated in 1.C and D)
- K. All motor vehicles parked in common areas within the community must display a valid state vehicle registration and/or inspection sticker (if applicable) and license plates. No unlicensed or inoperable motor vehicle, which includes but is not limited to, any vehicle which would not pass the applicable state inspection criteria, shall be parked in any common areas located within the community or on any private or public streets adjacent to the community.
- L. No junk vehicles may be parked on the common areas or private driveways/apron within the community. A junk vehicle includes but is not limited to, a vehicle that is inoperable (unable to run/move under its own power), in significant disrepair, parking space for the sole purpose to update or restore, without tags or that cannot be operated in its existing condition.

- M. No resident\* may repair or perform extraordinary maintenance of his or her vehicle (or any vehicle) in the common areas of the community OR in their driveway within any resident's view. Extraordinary maintenance shall not include the washing of vehicles, or the addition of water and/or windshield washer fluid.
- N. No resident\* may display a "For Sale" sign in or on any vehicle, which is parked in the common areas of the community.
- O. No commercial vehicle may be parked in the common areas of the community or resident's aprons prior to 7:00 AM, after 9:30 PM or overnight. A commercial vehicle shall include, but is not limited to the following:
  - 1. A vehicle with more than two (2) axles,
  - 2. A vehicle that takes up more than one common area parking space,
  - 3. A vehicle which displays commercial signs advertising or equipment that is openly visible,
  - 4. A vehicle operated for the transportation of persons for hire,
  - 5. Tow Trucks,
  - 6. A vehicle used for the employment of a farming business,
  - 7. Ladder Trucks/Vans, and
  - 8. Any vehicle which is defined as such by the Maryland Motor Vehicle Administration.
- P. No trailer, camp truck, house trailer, boat, recreational vehicle, work vehicle or other similar vehicles, machinery or equipment of any kind or character may be parked in the common area of the community or on residents' aprons.
- Q. All cars parked in the community must follow all relevant federal, state, and local vehicular laws within the community.

## II. Enforcement

- A. Any vehicle that is parked in violation of any of the aforementioned parking rules and regulations shall be subject to towing at the vehicle owner's sole risk and expense. The vehicle owner shall indemnify and hold harmless The Saxony Square and Kingsley Hall Homeowners Association, its Board of Directors, and the Management Agent for any claims resulting from any vehicle that is towed from the common areas of the community.
- B. Any resident\* who duplicates, manipulates, or creates a parking permit shall have their permit declared invalid for the remainder of that permit's parking season/year. This includes using a permit that was previously marked as no longer valid. The resident will be able to, if applicable, obtain a new parking permit in the subsequent parking season/year. Any vehicle with an invalid permit shall be towed at the vehicle owner's risk and expense.
- C. In addition to the towing of a vehicle, the Board of Directors reserves the right to take any and all actions to enforce the Declaration, By-laws and these Parking Rules and Regulations in accordance with the laws of the State of Maryland and Prince George's County.

\*Resident refers to the resident or guest